

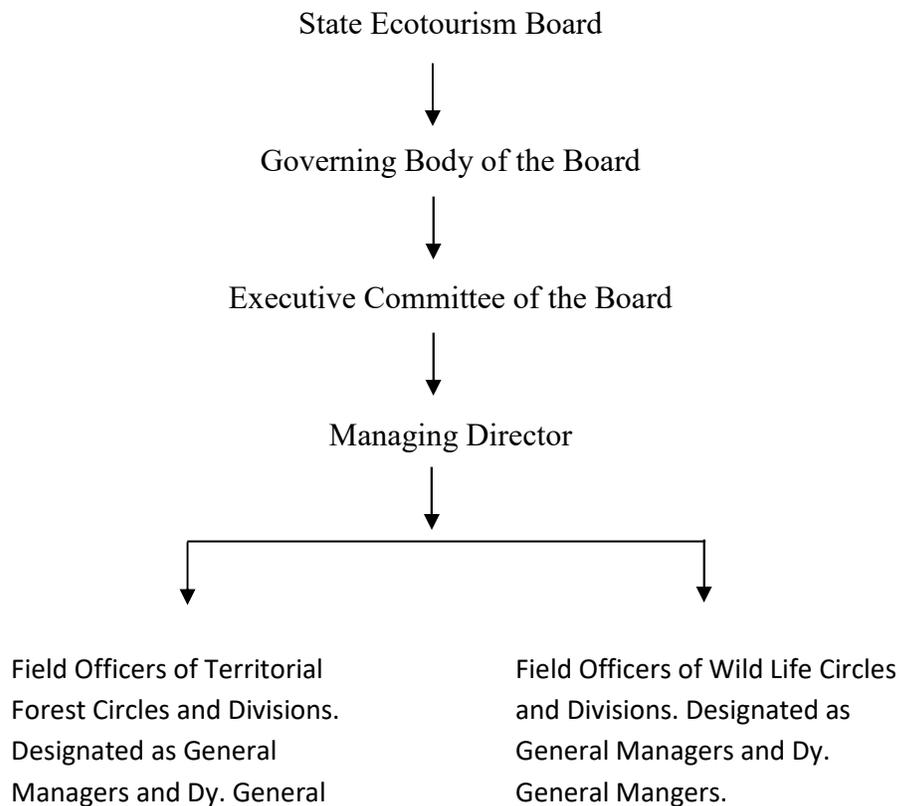
RIGHT TO INFORMATION ACT-2005

Section 4:- Obligations of Public Authorities:

1. The particulars of its organization, functions and duties:

Maharashtra state Ecotourism Development Board has been established in 2015 vide G.R. dated 8th Dec. 2015 with an objective of Nature conservation; Nature education; providing opportunities of employment to local community through ecotourism activities.

ORGANISATION



Functions and Duties:

i) To work as Nodle agency for implementation of Eco-Tourism policy in Maharashtra State.

- ii) To submit with the Government the proposal for making policy, laws and procedure regarding Eco-Tourism.
- iii) To give encouragement to the symbiotic relations among all partners for giving impetus to the Eco-Tourism.
- iv) Capacity building of the partners.
- v) To take measures regarding standardization / Controlling / Impact assessment and Regulation of ecotourism activities for better utilization of available resources for conservation of nature, nature education and for upliftment of the Standard of living of the local residents.
- vi) Selection of Eco-Tourism Sites and development of facilities and make its categorization as per the current standards.
- vii) To arrange programmes with the aegis of Maharashtra State Tourism Development Corporation, Information and Public Relation Department for Publication/propaganda of the information.
- viii) To organize Seminars, conferences and exhibitions related to Eco-Tourism and to participate in such programmes organized by other agencies.
- ix) To obtain membership of International organizations for participating in the programmes related with Eco-Tourism being organized on International level.
- x) To give impetus to the Eco-Tourism with an intention to benefit local community.
- xi) To make appropriate arrangement for providing information to the tourists so that they should not violate the Indian Forest Act, 1927, Forest Conservation Act, 1980, Wildlife (Protection) Act, 1972, Bio diversity Act, 2002, Environment (protection)Act, 1986 and other existing Acts and Rules and guidelines while giving impetus to the Eco-Tourism.

2. Powers and Duties of Officers:

Duties and Powers of Managing Director:-

1. The Managing Director shall carry on the powers authorized by the Governing Body and Executive Committee.

2. The Managing Director shall be an authority competent to fix the pay and other allowances of the officers / employees of Board as per terms and conditions of their services and to disburse it.

3. The procedure followed in the decision making process, including channels of supervision and accountability:

As per the existing Government Rules and delegation of Powers and Bye laws of the Board.

4. The norms set by it for the discharge of its functions:

As per the existing Government Rules and delegation of Powers and Bye laws of the Board.

5. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

Establishment of the Board; Bye Laws of the Board / G.R.s / Guidelines & Instructions of Central / State Governments and Board in respect of Ecotourism.

State Government Rules, G.R.s in respect of Administrative and Financial Powers.

Delegation of Powers.

6. A statement of the categories of documents that are held by it or under its control:

Ecotourism Project Reports approved by the Executive Committee of the Board, Proposals for Funds; Records of Distribution of Funds and Expenditure. Executive Committee Meetings and Minutes of meetings etc.

Administrative / Establishment related files. Government Acts / Rules / Guidelines in relation to Ecotourism.

7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:

Public is free to consult or make representation in relation to frame policy or implementation thereof.

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

Ecotourism Development Board is governed by the Byelaws duly approved by the state government. As provided in the Bye laws, representatives of non government organizations related to Ecotourism activities are appointed as members of the Governing Body and Executive Committee of the Board.

Minutes of the meetings are accessible for public.

A. Governing Body:

The constitution of the Governing Council.

1	Minister (Forests), Govt. of Maharashtra	:	Chairman
2	Secretary (Forests) Revenue and Forest Department, Mantralaya, Mumbai.	:	Member
3	Principal Chief conservator of Forest (Head of Forest Force), Maharashtra State, Nagpur.	:	Member
4	Principal Chief conservator of Forest (Wildlife), Maharashtra State, Nagpur.	:	Member
5	Managing Director, FDCM Ltd, Nagpur.	:	Member
6	* Addl. Chief Secretary, Finance Deptt, Mantralaya, Mumbai or his representative.	:	Member
7	* Addl. Chief Secretary, Planning Deptt. Mantralaya, Mumbai or his representative.	:	Member
8	* Secretary, Tourism Deptt, Mantralaya, Mumbai or his representative.	:	Member

9	* Principal Secretary, Tribal Development Deptt. Mantralaya, Mumbai or his representative.	:	Member
10	* Principal Secretary, Education and Sports Deptt. Mantralaya, Mumbai or representative.	:	Member
11	Director General, Directorate of Information and Public Relations, Mumbai or representative.	:	Member
12	Representative of Indian Archaeological Survey Deptt Maharashtra State, Mumbai	:	Member
13	Director, Archaeology Deptt. M.S. Mumbai.	:	Member
14	Member Secretary of Maharashtra Bio diversity board, Nagpur.	:	Member
15	Chief Conservator of Forest (Kandalvan), Mumbai.	:	Member
16	Managing Director, Maharashtra Tourism Development corporation, Mumbai.	:	Member
17	** Field Director of Tiger Project (By rotation Method)	:	Member
18.	** Representative of Local community in the of Local Advisory Committee of Tiger Projects – One	:	Member
19	** Representative of Hotel organization – One Shri Punit Chatwal, CII, National Committee on Tourism and hospitality.	:	Member
20	** Representative of Travel organization – One Shri Chetan Dunakhe, General Secretary, Maharashtra Tour Organisers Association, Mumbai.	:	Member
21	** Experts / organizations working in the field of Eco-Tourism – One Shri Sunil Karkare, Director, Nature Interpretation Social Awareness & Research Group.	:	Member

22	Managing Director, Maharashtra Eco-Tourism promotion Board, Nagpur.	:	Member Secretary
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Explanation

1. * The Heads of Administrative Departments viz. Planning, Finance, Tourism, School Education and Sports and Tribal Development of Government of Maharashtra shall be the Ex-Officio Member.

2. ** As per the recommendations of Executive Committee the Chairman of the board will nominate representative of Hotel organization/ Travel organization/ representative of people in Local Advisory Committee, Expert in Eco-Tourism field.

B. Executive Committee:

Constitution of Executive Committee.

1	Principal Chief Conservator of Forest (Head of Forest Force), M.S. Nagpur.	:	Chairman
2.	Principal Chief Conservator of Forest (Wildlife), M.S. Nagpur.	:	Member
3.	Representative of Managing Director, FDCM Ltd., Nagpur.	:	Member
4	Managing Director, Maharashtra Tourism Development Corporation or its representative	:	Member
5.	Addl. Principal Chief Conservator of Forest (CAMP), M.S. Nagpur.	:	Member
6.	Addl. Principal Chief Conservator of Forest (Budget, Planning and Development), M.S. Nagpur.	:	Member
7.	Addl. Principal Chief Conservator of Forest	:	Member

	(Wildlife), East, Nagpur.		
8.	Addl. Principal Chief conservator of Forest (Wildlife), West, Mumbai.	:	Member
	Representative/ Architect/ Experts/ Specialists working in the field of Eco-Tourism –One each	:	
9	Shri Dr. Vijay Ghuge, Nisarg Vidnyan Mandal, Nagpur.		Member
10	Dr. Ujjwala Shirish Chakradev,(B.Arch. M.Tech. Ph.D.) Principal, W.E.S.'s Smt.Manoramabai Mundle College of Architecture, Nagpur		Member
11	Shri Prafulla Madhusudan Bhamburkar, Co-ordinator & Project Advisor, Wildlife Trust of India, Nagpur		Member
12	Shri Harshwardhan Dhanwatey, Tigress at Ghosari, Bhadravati, Chandrapur.		Member
13	Managing Director, Maharashtra Eco-Tourism Promotion Board	:	Member Secretary

9. A directory of its officers and employees:

S. No.	Post	Nos.
1	Managing Director	1
2.	Dy. General Manager	1
3.	Steno	1
4	Chief Accountant	1
5.	Accountant	1
6.	Peon	2
7.	Driver	1
	Total	8

10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

As per Government Rules / Norms.

11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

Statement for the year 2021-22.

12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Not applicable.

13. Particulars of recipients of concessions, permits of authorisations granted by it:

Not applicable.

14. Details in respect of the information, available to or held by it, reduced in an electronic form:

All information available in the office has been reduced in an electronic Form.

15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

Citizens can obtain the required information as per the procedure laid down in the RTI Act.

16. The names, designations and other particulars of the Public Information Officers:

Public Information offices:- Shri Harshal Meshram, Chief Accountant.

1st Appealate Authority :- Shri Kumarswamy, Divisional Forest Officer.

17. Such other information as may be prescribed, and thereafter update these publications every year.
